

Town of Richlands, Virginia

200 Washington Square

Richlands, VA 24641

Phone: (276) 964-2566 Fax: (276) 963-2889

ID #- _____

S.S. #- _____

Application for Mobile Food Establishment

Applicant _____

NOTE: It is a Class 1 Misdemeanor for any person to willfully subscribe a return which he/she does not believe to be true and correct as to every material matter. (Code of VA., Sec.58.1-11)

Requested location(s) to operate mobile food establishment: _____

Contact Person Name: _____ Email: _____

Contact Person Phone: _____ Fax: _____

Mobile food establishments shall be subject to the meals tax under Chapter 35 of the Code of Ordinances.

Section 5.0 - General requirements of all mobile food establishments

(A) All mobile food establishments operated within the corporate limits of the Town of Richlands shall adhere to the following:

- 1) With the exception of public activities and private events, a mobile food establishment shall not be operated on any public right-of-way;
- 2) A mobile food establishment shall not, at any time, (i) block main entry drive ways or affect pedestrian or vehicular circulation overall, (ii) block access to loading areas, (iii) block emergency access or fire lanes, (iv) block access to any public right-of-way, (v) block access to any handicapped parking space, or (vi) obstruct the view of any intersection of public rights-of way;
- 3) A mobile food establishment, at all times, shall be positioned at least twenty-five (25) feet away from all fire hydrants and fire department connections;
- 4) All signs associated with a mobile food establishment shall either be (i) permanently affixed to such mobile food establishment or (ii) placed within five (5) feet of such mobile food establishment.
- 5) Trash receptacles shall be provided by the owner or individual operating a mobile food establishment, and all trash, refuse, or recyclables generated thereby shall be properly disposed of in a lawful manner;
- 6) The owner or individual operating a mobile food establishment shall ensure the thirty (30) foot radius surrounding such mobile food establishment is kept clean and free of all litter and debris; and
- 7) No liquid waste shall be discharged from the premises of a mobile food establishment.
- 8) All mobile food establishments shall operate only during the hours of 6:00 a.m. to 9:00 p.m., unless otherwise allowed by written approval of the Town Manager.
- 9) The maximum number of trucks at any one location shall be four (4) unless otherwise allowed by written approval of the Town Manager of the Town of Richlands.

For a full copy of the ordinance go to <https://town.richlands.va.us/>, town government, document library, mobile food truck ordinance.

I, the Commissioner for the Town of Richlands, Virginia do find the foregoing application in due form. Therefore, License is the day granted _____ to prosecute the business, occupation, or profession of Mobile Food Establishment at the following named definite place in town, to wit: _____ for the period beginning _____ and expiring _____.

Tax Computed and Assessed **\$50.00.**

Upon expiration of a mobile food establishment permit, the owner of such mobile food establishment shall reapply to the Town Manager of the Town of Richlands to obtain a new mobile food establishment permit if such mobile food establishment will continue to be operated within the corporate limits of the Town of Richlands.

Print Name: _____ Title: _____

Signature: _____ Date: _____

Date Issued: _____ Commissioner of the Revenue: _____